

STATE OF MISSOURI  
DEPARTMENT OF PUBLIC SAFETY  
Peace Officer Standards and Training Program

# Continuing Education Requirements

**PEACE OFFICER**

**RESERVE OFFICER**



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## A. CONTINUING EDUCATION TRAINING REQUIREMENTS

- All peace officers, and reserve officers licensed (certified) in Missouri are required to have a minimum of forty-eight (48) hours of continuing education for the purpose of maintaining their license. ***It is the responsibility of the officer to ensure POST mandated continuing education requirements are met.***
- Each officer will be required to complete a minimum of at least four (4) hours in all of the four (4) core curricula areas. The core curricula areas are defined as:

**Legal Studies**--Training focuses on updates or familiarization concerning federal, state and local criminal law or legal issues;

**Interpersonal Perspectives**--Training focuses on communication skills such as cultural diversity training, ethics, conflict management, victim sensitivity and stress management;

**Technical Studies**--Training focuses on specialized studies or activities which directly relate to the job description, including first aid and CPR training; and

**Skill Development**--Training focuses on activities that develop physical skill proficiency such as defensive tactics, firearms (mandatory four (4) hours), driver training, first aid and CPR training.  
PLEASE NOTE: you must obtain at least four (4) hours of Firearms Training every three (3) year reporting period.

- Once the core curricula area requirements (minimum of four (4) hours in each) are satisfied, the remaining thirty-two (32) hours may be completed within one or more of the four (4) core curricula areas.
- In addition to the requirements of the core curricula areas, in each three (3) year reporting period:
  1. A minimum of twenty-four (24) hours of continuing education must come from a POST Licensed Provider of continuing education (this includes the POST Basic Training Centers or from courses pre-approved by POST). A complete list of Licensed Providers is available upon request or can be found at [www.dps.state.mo.us/post/](http://www.dps.state.mo.us/post/).
  2. A maximum of twenty-four (24) hours of continuing education may come from in-service law enforcement agency provided training.
  3. **Racial Profiling**—Beginning January 1, 2003, every peace officer with the authority to enforce motor vehicle or traffic laws, shall obtain at least one credit hour of continuing education training regarding racial profiling each calendar year. To meet this requirement, in-service racial profiling training courses must be pre-approved by POST or must be delivered by an Approved Provider. This training is part of the 48-hour requirement and may come from any of the four core curricula areas.

## B. ALTERNATIVE WAYS OF OBTAINING CONTINUING EDUCATION HOURS

- College Courses: College courses attended that are law enforcement, criminal justice related or are for the development of administrative skills and are received from accredited colleges and/or universities, will qualify for two (2) hours of Licensed Provider training credit for each one (1) semester hour, not to exceed eighteen (18) hours in each three (3) year reporting period.
- Courses Taught: Officers may earn two (2) hours of continuing education credit for each one (1) hour of instruction of a continuing education course taught (not basic training) to peace officers, not to exceed twenty-four (24) hours in each three (3) year reporting period. Hours may count as Licensed Provider credit or in-service credit depending on who the instructor was teaching for.

## C. MAINTAINING RECORDS

- Officers **and** their employing agency will be required to keep all records of continuing education received.
- At the end of each three (3) year-reporting period, the agency will receive a printout from the POST Program with a current listing of licensed officers employed with the agency. The CEO of the agency will send a notarized affidavit within thirty (30) days of receipt of the printout to the POST Program stating whether each officer on the list has met the mandated continuing education requirements.
- The CEO will also complete a non-compliance record on those officers who **did not** meet the requirements. The Director of Public Safety may consider extenuating circumstances, such as an illness, injury, or military leave that may have prohibited the officer from attending the required training before taking action against the officer's license for non-compliance.

## D. UNEMPLOYED/NON-COMMISSIONED PEACE OFFICERS REPORTING REQUIREMENTS

- Officers who are unemployed or non-commissioned, but want to maintain their license must complete the mandated continuing education requirements. Upon being re-commissioned as a peace officer, the officer shall provide to the commissioning agency copies of diplomas and other indicia awarded for verification that the continuing education requirements have been met. Meeting the continuing education requirements will not prevent the expiration of the officer's license, if the officer is unemployed for five (5) consecutive years. (590.030.6 RSMo)

## E. REPORTING PERIOD INFORMATION

A Missouri Peace Officer's three-year Continuing Education Reporting Period will be the first Reporting Period following their date of licensing and then every Reporting Period thereafter.

- Examples:
1. The officer was licensed on June 8, 2001
    - The first Reporting Period after licensing will be Reporting Period number 3
    - This officer must have 48-hours of training by December 31, 2005 (Reporting Period #3), followed by Reporting Periods 4, 5, 6 etc.
  2. The officer was licensed prior to December 31, 1996
    - This officer's first Reporting Period (Reporting Period #1) ended December 31, 1999
    - The end of the next Reporting Period (Reporting Period #2) for these officers will be December 31, 2002, followed by Reporting Periods 3, 4, 5, etc.

Note: Training attended after date of licensing may count towards the officer's first three-year reporting period requirement.

<u>Reporting Period</u>	<u>Three (3) Year Reporting Dates</u>	<u>Reporting Period</u>	<u>Three (3) Year Reporting Dates</u>
<b>1</b>	January 1, 1997 to December 31, 1999	<b>6</b>	January 1, 2012 to December 31, 2014
<b>2</b>	January 1, 2000 to December 31, 2002	<b>7</b>	January 1, 2015 to December 31, 2017
<b>3</b>	January 1, 2003 to December 31, 2005	<b>8</b>	January 1, 2018 to December 31, 2020
<b>4</b>	January 1, 2006 to December 31, 2008	<b>9</b>	January 1, 2021 to December 31, 2023
<b>5</b>	January 1, 2009 to December 31, 2011	<b>10</b>	January 1, 2024 to December 31, 2026

# Record of Training Attended By A Peace Officer

**Last Name** \_\_\_\_\_ **First Name** \_\_\_\_\_ **Middle Initial** \_\_\_\_\_

**Social Security Number** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

## **CODE Key**

L      Legal Studies	IP      Interpersonal Perspective	
TS      Technical Studies	SK      Skill Development ( <b>minimum 4 hours in Firearms Training</b> )	

## **TRAINING RECORD IN-SERVICE**

The officer may receive unlimited in-service training from his/her employing law enforcement agency, but no more than 24 hours may be used to meet the continuing education requirement in any three (3) year reporting period.

Course Title	Date	Code	Hours

**TOTAL HOURS IN-SERVICE** \_\_\_\_\_

### **TRAINING RECORD-ACADEMIES/OTHER PROVIDERS**

A minimum of 24 hours of continuing education used to meet the three (3) year reporting requirement must be from a Licensed Continuing Education Provider (this includes the POST Basic Training Centers) or from an entity that has a POST Approved (ask for POST Control Number) Training Course.

Course Title	Academy Provider	Date	Code	Hours

**TOTAL HOURS ACADEMIES/PROVIDERS** \_\_\_\_\_

### **TRAINING RECORD-COLLEGE/UNIVERSITY**

All officers completing college courses which are law enforcement related or for development of administrative skills at an accredited college or university may be credited with two hours of licensed provider credit for each one semester hour received, not to exceed eighteen (18) hours in each three (3) year reporting period.

Course Title	College/University	Date	Code	Hours (Credit Hours x 2)

**TOTAL HOURS COLLEGE/UNIVERSITY** \_\_\_\_\_

## **TRAINING RECORD-COURSE INSTRUCTOR**

Officers who teach continuing education training courses in the core curricula areas, may be credited up to two hours for each one-hour of instruction, not to exceed 24 hours of credit in any three (3) year reporting period.

Course Instructed	Location	Date	Code	Hours (Hrs. Instructed x 2)

**TOTAL HOURS AS AN INSTRUCTOR** \_\_\_\_\_

## **TOTAL TRAINING HOURS**

Training Type	Hours	Curricula Areas	Hours
Totals Hours In-service (Not to exceed 24 hours in a 3-year reporting period)		LEGAL STUDIES (Minimum 4 hours in a 3-year reporting period)	
Total Hours Academies/Other Providers (No maximum for this category)		INTERPERSONAL PERSPECTIVES (Minimum 4 hours in a 3-year reporting period)	
Total Hours College/University (Not to exceed 18 hours in a 3-year reporting period)		TECHNICAL STUDIES (Minimum 4 hours in a 3-year reporting period)	
Total Hours as Instructor (Not to exceed 24 hours in a 3-year reporting period)		SKILL DEVELOPMENT (Minimum 4 hours in Firearms training in a 3-year reporting period)	
Total Continuing Education Hours (minimum 48 hours)		RACIAL PROFILING (Minimum of 1 hour <u>annually</u> in any of the core curricula areas)	

## **FINAL CHECK TO DETERMINE IF AN OFFICER HAS MET THE CONTINUING EDUCATION REQUIREMENTS**

At the end of the three (3) year reporting period:

1. Does the officer have a minimum of forty-eight (48) hours of training?
2. Did a minimum of twenty-four (24)-hours come from a POST Licensed Provider of continuing education, or was the course POST Approved (look for POST Control Number on certificate)?
3. Were there four (4) hours of training in each of the four (4) core curricula areas?
4. In the area of Skill Training, did the officer attend a minimum of four (4) hours of some type of firearms training?
  - If the answer is yes to all of the above questions, the officer has met his/her continuing education requirements for that particular reporting period.
  - Hours cannot be carried over from one reporting period to another, (i.e., at the beginning of each reporting period the officer must obtain a minimum of forty-eight (48) hours of “new” training).

5. Has the officer obtained one credit hour of Racial Profiling each year, for a total of three hours in a three year reporting period?
  - If this training was delivered as in-service, was the training pre-approved by POST and given a POST Control Number?
  - If not, was the training delivered by an Approved Provider?

If you have any questions, please contact POST via e-mail ([post@dps.state.mo.us](mailto:post@dps.state.mo.us)) or 1-573-751-4905.